**Summer Camp Staff 2023**

For summer staff, the commitment could be for three, five, or eleven weeks of summer! This includes staff orientation, two weeks of Junior Camp, two weeks of Teen Camp, retreat groups, and clean up.

**Job Descriptions**

**Counselor Crew-** Counselors will oversee the direct ministry to our campers. They are the face of camp. They will report to the Head Guys and Girls Counselor. They are responsible for the physical, spiritual, and emotional health of their campers. The day-to-day life of a counselor includes: facilitating devotions, leading activities, participating with the campers, and other various tasks. These staff members **must** be at least 18 years or older. They should be in college or older.

**Program Crew-** The Program Crew will be in charge of implementing the overall program of the four weeks of summer camps. They will assist the Program Leadership in the facilitation and execution of camp games and activities. The program crew is critical to the “FUN” at camp. They will report to the Program Director and are required to work all 4 weeks of summer camp.These staff members **must** be at least 16 years or older.

**Lifeguard Crew**– The Lifeguards help maintain the safety and organization of the Camp’s Aquatics activities. They work under the leadership of the Head Lifeguard. Duties include daily cleaning and organizing aquatic areas/pools as well as lifeguarding for on-campus guests. They will assist in any other duties that the Program Director assigns such as Camp Activities/Tracks. This role will require working all 10 summer weeks. These summer staff members **must** be at least 16 years or older. They must have a current lifeguard certification. They can obtain this certification through Fort Bluff.

**Camp Liaison Crew -** This Liaison Crew will be responsible for providing a close working relationship between Fort Bluff’s summer staff and the many church groups that will come for summer camp. It’s important to Fort Bluff to have a closer relationship with those groups. They will be assigned to a particular church group for each week of summer camp and will be assisting the campers in all areas. These staff members **must** be at least 18 years or older. They should be in college or older.

**Grounds Crew** – The Grounds Crew assists in maintaining camp property and facilities under the guidance of the Maintenance and Beautification Supervisor. They help with mowing, weed eating, general maintenance repair, and work projects. This role will require working all 10 summer weeks. These summer staff members **must** be 16 years or older and a rising high school junior or older.

**Dining Hall Crew**– The Dining Hall crew will help maintain and operate the kitchen under the leadership of the Dining Hall Supervisor/Chef. They will help with preparing meals, setting up the dining hall, and cleaning the kitchen and dining hall. This role will require working all 10 summer weeks. These summer staff members **must** be 16 years or older and a rising high school junior or older.

**Fort Bluff Campus Store Crew-** The Store Crew will be responsible for store decoration, inventory, cleaning, serving customers, restocking, and cashier sales. They will report to the Store Manager. This role will require working all 10 summer weeks. These staff members **must** be 16 years or older and a rising high school junior or older.

**Housekeeping Crew-** The housekeeping crew will assist the Housekeeping Supervisor in daily cleaning tasks. They will help prepare and clean the facilities and lodging for incoming guests. Their role is crucial to creating a wonderful guest experience! This role will require working all 10 summer weeks. These staff members **must** be 16 years or older and a rising high school junior or older.

**Assistant Nurse Crew** – The Assistant Nurses provide support to the Nurse each week. These staff members **must** be 18 years or older, currently enrolled in nursing/medical school or in pre-requisite courses, and have current CPR/AED and first aid certifications.

## **Summer Leadership Team**

## For leadership, the commitment is for the entire summer. This includes leadership training, staff orientation, all summer camps/retreat groups and clean up.

**Head Guy & Girl Counselor** – The Head Guy and Girl Counselors will prayerfully lead the Counselor Crew spiritually and provide training. They help with the care of campers, facilitate Bible studies, and are willing to assist in making sure camp runs smoothly. They also help with the spiritual encouragement of all the staff. These staff members **must** be 20 years or older with experience as a former camp counselor/youth ministry.

**Camp Hosts/Hostesses** - These staff members are responsible for being the main point of contact for the retreat groups this summer. They should be readily available to work with the retreat groups that plan to come to Fort Bluff. There will be six weeks of different retreat groups and four weeks of summer camp. They will also assist the liaisons during our summer camp weeks.

**Head Lifeguard** – This person is in charge of the safety and organization of all aquatics activities. They provide leadership to the Lifeguard Crew and work with them to make sure the following tasks are completed: weekly personal development training, daily aquatic area cleaning, and other tasks assigned. This person **must** be at least 18 years or older and have a current lifeguard certification. They can obtain this certification through Fort Bluff.

**Campus Store Assistant-** This person will be responsible for opening and closing the campus store and managing the campus store crew. They need to be comfortable with counting cash. The assistant will report to the Store Manager. This person **must** be 18 years or older.

**Head Program** – This person(s) will assist the Program Director in guiding the program crew. and work to bring energy and fun to all campers throughout the week at camp. This person **must** be 20 years or older.

**AV Specialist** – The Media Staff captures the experience of camp through photos and videos. They also provide AV support for program and worship, capturing candid photos, taking care of sound equipment, assembling the weekly camp videos and promotional content, posting camper photos online daily, and promoting a positive digital footprint. These staff members **must** be 18 years or older.

**Nanny** - This person babysits the Program Director’s children during the week. A typical day would include taking the kids to do fun things around camp, eating meals with them, and caring for them while the Director and his wife are pouring into campers and staff or attending to other camp business. During times the Nanny is not needed to help with babysitting, this person will be available to help with other areas of camp as needed. This person **must** be 16 years or older.